



INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN

Kashmere Gate Delhi-110 006

Ref. No.: LIB/DO/2013-14

April 16, 2014

Subject: Notice inviting Quotation for the sale of Old Newspapers, Magazines and other waste papers of the IGDTUW.

Sealed quotations are invited from interested parties/ contractors to offer their rates towards the purchase of old newspapers, magazines and other waste papers of the IGDTUW available at different locations.

Quotation form/ document may be downloaded from the website of the University i.e. <http://www.igit.ac.in>. The Quotation should be submitted in a sealed cover superscribed 'Quotation for sale of Old Newspapers, Magazines and other waste papers'. The last date for submission of the quotation is 25 April 2014 up to 5.00 p.m.

The IGDTUW reserves the right to reject any or all the quotations without assigning any reason thereof. Incomplete and conditional tenders/quotations shall be rejected.

(D.S. Sengar)
Librarian

General Terms and Conditions

- i. All the correspondence regarding this quotation should be addressed to the Librarian, IGDTUW Library, Kashmere Gate, Delhi-110 006.
- ii. The rates are to be quoted in the prescribed form attached.
- iii. The rate quoted by Contractor as and where is basis.
- iv. The contractor(s) shall remove all waste/ old newspapers/ magazines etc. from the IGDTUW immediately after the call from the office, both by verbal or written and when asked to do so by the Library during the working hours.
- v. The contractor(s) shall make his/ their own arrangement for vehicle, labor etc that may be required for such removal.
- vi. The contractor shall get the weight of the waste papers/ old newspapers, magazines from the spring balance and deposit the full amount as per the rate (@ per Kg.) decided by the IGDTUW.
- vii. The contractor interested in picking up the above materials may depute their authorized representatives for inspection and valuation of the total stocks in any working day (Monday-Friday) from April 17 to 25, 2014.

APPLICATION FORM

Name of the Contractor/ Party:-

Address:-

Phone No.:-

I have read the notice and I accept the terms and conditions given in the notice and quoted the rate in the below given table.

Sl.No.	Description	Rate Per Kg.	Amount in figures and words
1	Old Newspapers (English/ Hindi)		
2	Old Magazines		
3	Other waste papers		

Date: _____

Signature _____

Place: _____